

## **MORTON UNIT SCHOOL DISTRICT 709**

**OCTOBER 18, 2011**

Minutes of the Regular Meeting of the Board of Education of Morton Unit School District 709 held October 18, 2011, at Morton Education and Administration Center.

### **REGULAR MEETING –**

President Thomas Neeley called the regular meeting to order at 7:05 p.m.

Members present: Mr. Thomas Neeley, Mrs. Joyce Kaiser, Mr. Clint Heinold,  
Mr. John Applen, Mrs. Michelle Bernier, Mrs. Michelle Kaeb,

Member present via telephone: Mr. Tim Taylor

### **Reports –**

#### **Administrative –**

##### **High School Counseling Update –**

Mrs. Lisa Barra and Mrs. Holly Riggins updated the Board on the responsibilities and activities of the High School Counseling Department. The department has three areas of focus – social/emotional, academic and career/vocational and post-secondary counseling. Within these areas the counselors formulate individual student schedules and the Master schedule; administer the Explore, Plan, PSAT, ACT, PSAT/NMSQT, AP and Compass tests; assist students needing academic support through peer tutoring, academic counseling and referral for RtI; continual education regarding the college admissions process and other post-secondary options including military, vocational schools, labor unions, and workforce; financial aid options; and contact with college admission representatives.

The counselors also organize leadership opportunities for students through DAR, HOBY, summer internships, Explorer posts and coordinating peer helpers. They are the Senior Class Sponsors and serve on several district committees including CAC, Tech Prep, RtI, IRT, Discipline committee, Student Services Committee, EFE and Honors and Curriculum Committee.

The counselors continue to improve collaboration with the Jr. High to orientate 8<sup>th</sup> grade students to the high school. They met with new and transfer students as a group at the start of the school year to help acclimate them to MHS. They have implemented a school profile for colleges to use and have put together a Senior packet that is distributed to seniors at the Fall class meeting.

Mr. Neeley commended the counselors for their efforts in continually looking for ways to improve. The Board is grateful for all they do for high school students.

**Mapping Assessment Report –**

Dr. Teater reviewed the history of MAP testing use in District 709. He noted the district implemented MAP in 2008. The test is useful for teachers in grouping students and to help define student needs. He reviewed average growth each year since 2008 and how scores are used to predict ISAT outcomes.

**Crisis Management Plan Review –**

Dr. Teater reported that the District Crisis Committee meets each spring. The District Crisis Team met with local emergency response providers to review our Crisis Plan. Our plan outlines procedures that are to take place until the first responders arrive and take over the situation. Specifically discussed by the committee were the district's procedures for drills. Dr. Teater noted that drills have taken place this school year at different times of the day in all of the buildings.

Committee names and phone numbers were updated and building crisis teams were reminded to check their emergency kits and replace items as necessary. There were no extensive changes made to the current plan. The updated plan books were in place in each building by October 1, 2011.

**Freedom of Information Requests –**

Dr. Kilpatrick reported that there were no Freedom of Information requests.

**Other –**

Dr. Kilpatrick reported that the architects met this week with Mr. Hoffman, Mr. Saunders and Mrs. Taylor for their input as they designed the layout of the new classroom additions at each of their buildings.

**President's Report –**

Mr. Neeley reported that the Board met with the Grundy teachers earlier in the evening. Implications of everyday physical education and all day kindergarten were topics of discussion. He thanked Mr. Saunders and his staff for hosting the Board of Education.

Mr. Neeley reported that the Central Illinois Valley Divisional fall meeting will be held, Wednesday, October 19, at the Caterpillar Edwards facility.

Mr. Neeley reported that attendance numbers have increased this year for the annual Joint Boards Conference to be held in Chicago. The conference is one of few opportunities for continuing education for school board members.

**Discussion Items –**

**Board Compliance – Operational Policies –**

Mr. Neeley reported that the Operational Policies have been reviewed by him and Dr. Kilpatrick and have determined that the district is in compliance. He will sign the form and place it in the Master Compliance binder in the District Office.

**Action Items –**

**Second Reading and Approval of Policies from Sections 1, 3, 4 and 6 –**

Motion by Mr. Applen, second by Mrs. Kaiser, that the Board of Education conduct a Second Reading of the selected Board Policies from sections 1, 3, 4, and 6 and adopt those policies as presented and revised.

Roll Call Vote:                      Yea 7                      Nay 0

Motion carried.

**Consent Agenda –**

Mr. Neeley asked that the approval of the minutes from the October 4, 2011, meeting be pulled from the Consent Agenda for revision.

Motion by Mr. Heinold, second by Mrs. Bernier, that the Consent Agenda be approved as amended:

Approve Bills and Payroll

	<b>Bills 10-7-11</b>	<b>Payroll 10-14-11</b>
Ed. Fund	\$119,522.56	\$395,917.35
Bldg. Fund	21,533.21	29,928.54
Trans.Fund	16,323.88	13,299.77
Payroll Accts. Pay.	--	383,679.20
Fire & Safety	30,086.11	--

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Roll Call:

Yea 7

Nay 0

Motion carried.

**Closed Session –**

Motion by Mr. Applen, second by Mrs. Bernier, that the Board of Education enter into closed session for consideration of appointment, employment, compensation, performance, or dismissal of employees, student discipline, purchase of property, litigation and/or negotiations.

Roll Call Vote:

Yea 7

Nay 0

Motion carried. The board entered closed session at 8:10 p.m.

Motion by Mr. Applen, second by Mrs. Kaiser, that the Board of Education return to regular session.

Roll Call Vote:

Yea 7

Nay 0

Motion carried. The board returned to regular session at 9:00 p.m.

**Approve Personnel Report –**

Motion by Mrs. Bernier, second by Mrs. Kaeb, that the Board of Education approve the personnel report as presented.

Roll Call Vote:

Yea 7

Nay 0

Motion carried.

**Approve Closed Session Minutes –**

Motion by Mr. Applen, second by Mrs. Kaiser, that the Board of Education approve the closed session minutes from the October 4, 2011, regular meeting.

Roll Call Vote:

Yea 7

Nay 0

Motion carried.

**Administrative Reports –**

Dr. Kilpatrick reported that there will be three upcoming presentations on the Common Core Standards. Regional Superintendent Gail Owen will be in attendance at the November 1 board meeting to give a presentation on the history of the Common Core Standards. Following at future meetings will be a presentation by the administrators on how the

standards will affect our district and later a presentation by two of our math teachers – one currently using the new standards and one that is using our existing standards.

Dr. Kilpatrick reported that a representative from HCH, our third party health benefit administrator, will report on National Healthcare Reform at the November 1 board meeting.

**2<sup>nd</sup> Closed Session –**

Motion by Mr. Applen, second by Mrs. Kaeb, that the Board of Education enter into closed session for consideration of appointment, employment, compensation, performance, or dismissal of employees, student discipline, purchase of property, litigation and/or negotiations.

Roll Call Vote:                      Yea 7                      Nay 0

Motion carried. The board entered closed session at 9:20 p.m.

Motion by Mr. Applen, second by Mrs. Bernier, that the Board of Education return to regular session.

Roll Call Vote:                      Yea 7                      Nay 0

Motion carried. The board returned to regular session at 9:24 p.m.

**Adjournment -**

Motion by Mr. Taylor, second by Mrs. Kaeb, that the meeting be adjourned.

Voice Vote:                      Yea 7                      Nay 0

Motion carried. The meeting adjourned at 9:24 p.m.

Respectfully submitted,

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Clint Heinold, Secretary

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Thomas Neeley, President