e-Learning Plan

Rationale

e-Learning/Distance Learning is designed to:

- Maximize student learning prior to graduation and state testing.
- Promote independence/responsibility for our students as learners.
- Promote flexible learning and modeling in the digital age.
- Continue education in the event of emergencies or inclement weather

Requirements

The state requirements for e-Learning days include:

- 5-hrs of instruction/classwork (150-minutes for ECE-1st)
- Access to all of our students (including alternatives for students without internet access)
- Opportunities for students with special needs.
- Opportunities for students to get support and opportunities for students to demonstrate progress on the work.

Notification

Staff and students will be notified prior to 7:00 a.m. of an e-Learning/Distance Learning day in the same way they are currently notified of inclement weather days. When possible, staff and students would be given as much advance notice as possible.

e-Learning Day

The details for meeting these requirements to the best of our ability will require the expertise of each staff member in making decisions that are appropriate for their individual learners. It is also beneficial to have provisions/planning in place, prior to the actual day:

- Create a meaningful learning experience that is directly related to class standards.
  - K-1 should take roughly 150-minutes for students to complete (PE and Music Activities should make up roughly 50-minutes of the total time)
  - 2-6 should take roughly 300-minutes for students to complete (PE and Music Activities should make up roughly 50-minutes of the total time)
  - 7-12 should take roughly 50-minutes (for each class) for students to complete.
- Require something to be turned in for demonstrating evidence of learning
- If possible
  - Include time for students to communicate synchronously with you through a Google Meet, Schoology, Seesaw, email, or another synchronous service.
  - Make it creative and engaging.
  - Break the time into smaller activities, that cover all areas of study.

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Certified Staff

There can be many unique challenges to an e-Learning day. Staff will need to be creative in meeting the requirements of the day and making the e-Learning day a valuable learning experience. In general, staff should plan on being available during normal school hours, 7:50-3:40. However, there will be a need for some flexibility to accommodate the unique needs of these days.

Attendance

To be in attendance for the day

- ECE-6th check-in
    - Students or parents must complete the check-in form once for the day
    - Students must complete the work (3-days allowed to complete, current day plus 2 more)
- 7th-12th check-in
    - Students must complete the check-in form for each class.
    - Students must complete the work (3-days allowed to complete, current day plus 2 more)

Curriculum

In general:

- Content/Assignments should:
    - Be available through Schoology
    - Should provide alternatives for students without internet access
    - Be aligned to standards.
    - Forward classroom instruction.
    - Provide evidence learning occurred.
- Content/Assignments may:
    - Provide opportunities for students to be creative.
    - Allow students to demonstrate mastery of standards in new/different ways.
    - Asynchronous: Material that is posted for a student to work on at their own pace.
    - Synchronous: Material that a group of students, and/or teachers are all interacting in real-time.

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Special Education Services

In general:

- Content/Assignments to pull out students should:
  - Be aligned to standards and be aligned to their IEP goals.
  - Should provide alternatives for students without internet access
  - Forward classroom instruction.
  - Provide evidence learning occurred.
- Case Managers with students receiving special ed support in a general education class should:
  - Make appropriate accommodations for students.
  - Check-in with their caseload to make sure their needs are being met.
- Support Services
  - Google Meets, Facetime or other technologies should be utilized to provide appropriate support services where ever possible.
  - When not possible, make up the services in a manner consistent with services missed due to staff absence.

Paraprofessionals

Paraprofessionals should plan on supporting the work within the e-Learning day.   Prior planning before the e-Learning day will be important for helping each person know their responsibilities.

Non-instructional staff may:

- Compile attendance data.
- Help support the posting of information online
- Support student interaction with technology.

Instructional staff may:

- Support students with IEP's.
- Support student interaction with technology.
- Work with small groups of students.

Students/Parents

For students to count as being in attendance, they must sign in and complete the assigned work. Students should sign in (EC-6th for the day and 7th-12th for at least one class) by noon. There is a total of three days allowed to complete the assigned work. Parents should support and encourage them as necessary.