MORTON UNIT SCHOOL DISTRICT 709

**BUS CONDUCT REPORT**

**Directions:** Please complete each of the items in red, indicate the rule(s) violated and the previous action(s) taken. Email the completed form to Nancy Weigle.

Student’s Name: Enter Student Name School: School ID#: ID Number Grade: Choose a Grade Date: Date

Bus Driver: Bus Driver Name Bus #: Bus # Trip: Choose an item. Warning number: Choose a number

NOTICE TO PARENTS:

1. Morton District 709 is both responsible and committed to providing the safest environment possible for their

students and bus drivers while students are being transported to and from school / school activities. Riding the bus

anytime is a privilege for any student.

2. The purpose of this report is to inform you of an incident violating bus safety / conduct rules requiring disciplinary

action.

3. You are urged to both appreciate the action taken by the driver and to cooperate with the corrective action initiated

today.

RULE(S) VIOLATED: PREVIOUS ACTION(S) TAKEN:

All school rules apply on the bus.

Obey driver’s directions the first time they are given.  Verbal warning.

Remain in your seat facing forward at all times.

Eating or drinking on the bus is not allowed.  Assign to front seat.

Show common courtesy (keep hands, feet, and objects to yourself).

No throwing objects out window. No spitting.  Previous written

Loud, vulgar, and abusive language or noise is not allowed. conduct report.

Do not litter, write on, or damage the bus (school property) in any way.

Keep all harmful objects (drug, tobacco, alcohol, weapons, etc.) off the bus.  Severe infraction.

No animals. No previous required.

DRIVER’S REPORT:

Please enter a narrative of the incident.

ACTION BY ADMINISTRATOR:

Please enter the action taken.