DANA ASHBY MEMORIAL SERVICE AWARD

RECOGNIZING THE OUTSTANDING SERVICE OF ANY EMPLOYEE WHO WORKS WITH STUDENTS WITH SPECIAL NEEDS.

The Dana Ashby Memorial Service Award has been established as a way to recognize any employee who works with students with special needs (this is not limited to licensed personnel - it can be an aide, related services personnel (nurse, COTA), or non-certified personnel. This award will be given annually in memory of Dana Ashby who was the Director of Special Education for Morton School District from 2007 until her unexpected death on December 30, 2015. She held the highest of expectations for all students, and through her professionalism, expertise, and leadership, she deeply and positively impacted many lives both in the Morton School District and the community of Morton. Dana's legacy for the Morton School District, as well as for hundreds of students and families, is one of compassion, understanding, a listening ear, caring, love, and respect for all individuals.

A district-selected committee will be responsible for gathering, organizing, and screening nominations and will select the recipient to be honored with the award. Fellow colleagues, certified staff, parents, students, or community members, may nominate staff members for this award. The forms are available on the district website.

The criteria for the Dana Ashby Memorial Service Award are:

- The nominee shall exemplify service above self
- The nominee shall work on behalf of students with special needs
- The nominee shall advocate for inclusionary practices
- The nominee shall demonstrate a willingness to grow professionally to better serve students with special needs
- The nominee shall demonstrate evidence of working to establish positive, caring, and supportive relationships with students and their families

PAST DANA ASHBY MEMORIAL AWARD WINNERS

2017 -	**Denise Fountain**
2018 -	**Pam Riddle**
2019 -	**Shane Weyland**
2020 -	**Kris Stieglitz**
2021 -	**Gena Jones**
2022 -	**Rhonda Howard**

DANA ASHBY MEMORIAL SERVICE AWARD
NOMINATION FORM

RECOGNIZING OUTSTANDING SERVICE FOR ANY
EMPLOYEE WHO WORKS WITH STUDENTS WITH SPECIAL NEEDS

(Not limited to licensed personnel - can be an aide, related services personnel nurse, COTA, or non-certified personnel.)

ALL NOMINATIONS ARE DUE IN THE DISTRICT OFFICE BY 4:00 P.M. ON WEDNESDAY. MAY 17, 2023.

Criteria for the Dana Ashby Memorial Service Award

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ALL NOMINATIONS MUST BE TYPED AND INCLUDE THE FOLLOWING:

1. **Employees can be nominated by anyone inside or outside our organization**

2. **Nomination form completed**

3. **NOMINATOR'S LETTER ADDRESSING THE CRITERIA LISTED ABOVE. This letter is a description of how the nominee meets the award criteria.**

4. **ENDORSEMENTS: TWO LETTERS OF ENDORSEMENT ARE REQUIRED.**

- ***These letters of endorsement can be from other employees, members of the board of education, or community members.***
- Nominations are confidential; the nominee must not be informed.
- Nominations are retained for two years.

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NOMINATIONS ARE DUE IN THE DISTRICT OFFICE BY **4:00 P.M. ON WEDNESDAY, MAY 17, 2023**.

NAME OF NOMINEE: _____

POSITION: _____

SCHOOL OR DEPARTMENT: _____

NOMINATED BY:_____

NOMINATOR'S POSITION: _____

DATE: _____

NOMINATOR'S SIGNATURE: _____

***THIS SECTION WILL BE COMPLETED BY THE DISTRICT OFFICE

YEARS OF SERVICE IN THE DISTRICT:

OTHER POSITIONS HELD:

EDUCATIONAL BACKGROUND: