

**PERSONNEL****Professional Personnel -Certification**

A teacher, as the term is used in this policy, refers to a District employee who is required to be certified under State law. The following qualifications apply:

1. Each teacher must:
  - a. Have a valid Illinois certificate that legally qualifies the teacher for the duties for which the teacher is employed
  - b. Provide the District Office with proof of certification by the end of the first week of school, each school year.
  - c. Provide the District Office with a complete transcript of credits earned in institutions of higher education and, annually by July 1, provide the District Office with a transcript of any credits earned since the date the last transcript was filed.
  - d. Notify the Superintendent of any change in the teacher's transcript.
  - e. Notify the Superintendent of a certification change at least 30 days after it has occurred.
2. The following teachers must be "highly qualified" as defined by State and federal law: (a) newly hired teachers who will work in a program supported with Title I funds, and (b) by the end of the 2005-06 school years, all teachers of core academic subjects. Teachers are generally considered to be highly qualified if they: (a) have a bachelor's degree; (b) have full State certification according to criteria adopted by ISBE; and (c) have demonstrated subject-matter competence in area(s) taught according to criteria adopted by ISBE. "Core academic subjects" means English, reading or language arts, mathematics, science, foreign languages, civics and government, economics, arts, history and geography.

LEG REF: Sections 1111 and 1119 of the No Child Left Behind Act of 2001, codified at 20 U.S.C. 6311 and 6319, 34 C.F.R 200.55,-56,-57  
105 ILCS 5/10-20.15, 5/21-1, 5/21-10, 5/21-11.4, and 5/24-23.  
23 Ill.Admin.Code Part 25  
"Illinois Criteria for Meeting the NCLB Requirements for Highly Qualified Teachers," adopted by ISBE 6-17-03

CROSS REF: 6:170

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