

ADMINISTRATIVE PROCEDURES

PERSONNEL

General Personnel

Job-Related Physical Assault

The School Board and Administration have concern for the protection of all employees from job-related physical assault. Job-related physical assault shall be defined as any physical attack upon an employee which takes place during the employee's working hours at a school-sponsored event, while performing job-related duties at the work site or site of a school activity or as a result of the employee's performance of job-related duties.

Any employee who has been physically assaulted in a job-related setting shall notify his supervisor immediately. The employee will be assisted by the supervisor in:

1. receiving appropriate medical attention;
2. reporting the incident to the appropriate law enforcement agency;
3. reporting the incident to the Superintendent or his designee and making written reports as needed.

Work-Related Injuries

The staff of Morton Unit District 709 is entitled to benefits under the Worker's Compensation Act of the State of Illinois which provides for compensation for disability or death, as a result of accidental injuries suffered in the course of employment.

Worker's compensation benefits are to be coordinated with the District's sick leave program.

If an employee eligible to receive sick leave is injured in the course of employment and is entitled to receive disability benefits under Worker's Compensation Act, the employee shall receive from Morton Unit District 709 the difference between the Worker's Compensation benefit and the salary entitled to the employee under the District 709 sick leave program. The accumulated sick leave of the employee shall be reduced proportionately based upon the compensation remitted by District 709.* An employee not eligible to receive paid sick leave for working days lost as a result of such a compensable injury shall receive compensation as provided by Worker's compensation for such days.

The employee shall receive full pay equivalent but in no instance will an employee be entitled to the full sick leave benefits and the benefits as provided by the Worker's Compensation for such days.

- * Worker's Compensation Benefits - $\frac{2}{3}$ of per day rate.
District 709 Sick Leave Benefits - $\frac{1}{3}$ of per day rate.
 $\frac{1}{3}$ day subtracted from each full day of the employee's accumulated sick leave,
with any fraction of a day rounded up to one-half or one full day.

LEG. REF.: Ill. Rev. Stat., ch. 48, para. 138 et seq.
Ill. Rev. Stat., ch. 48, section 138.1 et seq.

CROSS REF.: 4.100

ADOPTED: July 12, 1988
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June 16, 2010
October 21, 2013